



FIRE INSPECTION BASIC REQUIREMENTS FOR GUEST HOUSES AND SINGLE APARTMENTS

REQUIRED ANNUAL FIRE SYSTEMS REPORTS

- Provide copies of the below annual fire systems' service and maintenance reports if applicable.
 - Annual Fire Alarm service and maintenance report
 - Annual Fire Pump service and maintenance report
 - Annual Sprinkler System service and maintenance report
 - Annual Kitchen Hood Cleaning and maintenance report
 - Annual ANSUL System servicing and maintenance report
 - Annual Emergency Lights and Exit Sign servicing and maintenance report
 - Annual Generator servicing and maintenance report

EMERGENCY CONTACT INFORMATION

EMERGENCY PHONE NUMBERS	
FIRE	_____
POLICE	_____
AMBULANCE	_____
POISON CENTER	_____
PHYSICIAN	_____

- Emergency contact details, with the physical address listed, must be posted in a conspicuous location within the property.



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BARBECUE GRILLS



- NFP 10.11.7 - For other than one-and two-family dwellings, no hibachi, gas-fired grill, charcoal grill, or other similar devices used for cooking, heating, or any other purpose, shall be used or kindled on any balcony or under any overhanging portion or within 10' ft. (3 m) of any structure. Listed electric ranges, grills, or similar electrical apparatus shall be permitted.
- If a barbecue grill (propane) is being used in an acceptable location, a minimum of 5lbs ABC is required.

ELECTRICAL/TELECOMMUNICATION ROOMS



- No storage of any hazardous chemicals such as paints, propane cylinder, dive tanks, gas containers, etc. are allowed within the structure.
- No storage of any material in the electrical/mechanical room is allowed. A 36inch x 36inch clear working space must be maintained around the panel box at all times.



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FIRE EXTINGUISHERS



- Should be a Minimum of 5lbs with ABC Rating.
- One should be provided for every 75' ft. of travel distance for a one-story building. If the property has two or more stories, a minimum of one (1) fire extinguisher must be provided for each floor.
- The fire extinguisher must be placed/installed at least 4 inches away from the floor and the top of the extinguisher shall not be any higher than 5 feet from the floor. They should be located close to an exit and 10 feet away from a stove or any heating apparatus.



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SMOKE DETECTORS



- Smoke detectors should be mounted on ceilings and a minimum of 4 inches from the walls. If the room has a pitched roof, the detector should be placed no more than 36 inches from the highest point. Additionally, smoke detectors must be mounted a minimum of 3 feet from ceiling fans and air conditioning vents.
- Smoke detectors should be installed in each room with a door enclosure (with the exception of bathrooms). This includes large storerooms, garages, laundry rooms and attics. Smoke Detectors should not be installed in kitchens.

CARBON MONOXIDE DETECTORS



- These carbon monoxide detectors should be placed in laundry facilities and kitchens if propane equipment is present.



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STAIR CASE & HAND RAILS



Acceptable – a safety measure for a small child



NOT acceptable

FRONT & BACK DECK /PATIOS

- If the deck or patio is more than 36 inches from the ground, railings (including step rails), or borders are required.