

## TOURISM SANITIZATION GUIDELINES: HOTELS

This document has been created to provide tourism accommodations in the Cayman Islands with guidance on safety and health-related measures, in response to the COVID-19 pandemic. Following collaboration with Government partners such as the Ministry of Health, Department of Environmental Health, private sector stakeholders and principles of international health entities such as the UK Health Security Agency (UKHSA) (formerly Public Health England), these standards of practice have been developed and implemented to support Phase 4 opening plan readiness in addition and to complement regular sanitizing procedures.

Each operator is responsible for ensuring that current regulations and legislation of the Cayman Islands Public Health Law regarding the prevention, control, suppression, and management of COVID-19 is adhered to. Please verify the most current laws and regulations with official governmentsources. This document is in addition to the public health policy and guidelines and is created to support the "Readiness Plan" for **Phase 4** implementation and should be reviewed and revised upon the implementation of new phases in the future.

This document includes the following information to support tourism accommodation operators:

- Recommended Guidelines
- Tourism Accommodation Guidance
- Advanced Sanitization Checklist

Accommodations are responsible for implementing these guidelines. For the removal of doubt, accommodation categories are defined as *Hotel*, *Guest House*, and *Apartment*, per the Tourism Law, 1995 revision.

## **Recommended Guidelines (HOTEL CATEGORY)**

- 1. An official COVID-19 sanitization, health, and safety policy should be created by each tourism accommodation. Information on how to draft your own policy can be found here: https://www.visitcaymanislands.com/en-us/ourcayman/sanitization-guidelines.
- 2. All tourism accommodations should adhere to the Advanced Sanitization Checklist. The checklist can be found at the link above.
- 3. All tourism accommodations will implement protocols based on the areas that have been identified in this document within the hotel.



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- 4. All tourism accommodations will train all staff members of the tourism accommodation on new protocols put in place.
- 5. Any new protocols that are established by the Cayman Islands Government (CIG) will be adhered to, as necessary.
- 6. Testing of employees following guidance outlined by the CIG.
- 7. Additional information can be found at <a href="www.gov.ky">www.gov.ky</a> or email <a href="mailto:sanitization@caymanislands.ky">sanitization@caymanislands.ky</a>. For more information on the National Policy: <a href="mailto:NATIONAL POLICES LFT">NATIONAL POLICES LFT</a>

| Best Practice<br>Measures | the risks<br>to your<br>customers<br>andstaff? | are the risks?   | Actions to help control risks.   | What additional controls can you put in place?                                 | Who<br>needs to<br>action<br>the<br>control? | Frequency<br>ofcontrol<br>measures? | Control<br>Check |
|---------------------------|--|------------------|--|--|--|-------------------------------------|------------------|
| HOTEL<br>OVERVIEW         |  |                  |  | į, i i i   |  |                                     |                  |
| 1                         | Hand<br>Washing                                | Staff<br>members | Hand washing is a requirement for all staff members and hand sanitiser should be placed throughout the property. |  |  | Ongoing                             |                  |
| 2                         | Check-in                                       | Staff<br>Members | Digital check-in<br>should be made<br>available for all<br>guests.   | Where this is not possible, physical distancing measures should be adhered to. |  | Ongoing                             |                  |
| 3                         | Training                                       | Staff<br>Members | All staff members should be trained innew procedures and protocols for tourism accommodation.                    | Reinforcement<br>of these<br>protocols<br>should take<br>placedaily.           |  | Ongoing                             |                  |
| 4                         | Personal<br>Protective<br>Equipment            | Staff<br>Members | PPE will be required for all associates. Consider having clear masks in stock for staff to communicate with      |  |  | Ongoing                             |                  |

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|                |                 |          | visitors who have<br>hearing<br>impairments.                                    |  |         |  |
|----------------|-----------------|----------|---|--|---------|--|
| ARRIVAL SPACES |                 |          |   |  |         |  |
| 5              | Door<br>Handles | Entrance | Door handles and<br>knobs sanitised<br>regularly (at least<br>twice every hour) |  | Ongoing |  |

| FRONT<br>DESK |                        |               |   |                      |         |  |
|---------------|------------------------|---------------|---|----------------------|---------|--|
| 6             | High<br>touch<br>areas | Front<br>Desk | A deep clean and more frequent cleaning of high touch/traffic areas should be completed.  | After each<br>guest. | Ongoing |  |
| 7             | Hand<br>Sanitiser      | Front<br>Desk | Hand sanitiser available at front desk and dispensers throughout the property. Infographics are used to communicate hand hygiene. |                      | Ongoing |  |
| 8             | Public<br>Restrooms    | Front<br>Desk | Restrooms in arrival areas should be cleaned and sanitised frequently (every two hours)   |                      | Ongoing |  |
| 9             | Physical<br>Barriers   | Front<br>Desk | Physical barriers<br>(plexi-glass barriers)   |                      | Ongoing |  |

|                |                        |                | encouraged at front desk.  |  |         |  |
|----------------|------------------------|----------------|--|--|---------|--|
| 10             | Concierge              | Front<br>Desk  | Digital and self-<br>service platforms are<br>encouraged.  |  | Ongoing |  |
| GUEST<br>ROOMS |                        |                |  |  |         |  |
| 11             | Maid<br>Service        | Guest<br>Rooms | Enhanced cleaning measures should take place between guest stays. All furniture, fixtures and surfaces should be sanitised after each guest use. High touch items (handles, pulls, electronics, temperature controls, etc.) should be cleaned more frequently. | Appropriate chemicals for cleaning thoroughly should be used. Housekeeping staff to wear PPE including gloves, eye protection, face mask, and protective gown at all times when in guest rooms | Ongoing |  |
| 12             | High<br>touch<br>areas | Guest<br>Rooms | High touch items such as books/magazine should be removed from rooms.  |  | Ongoing |  |
| 13             | Room<br>Service        | Guest<br>Rooms | A digital alternative should be offered for the ordering of room service and any additional amenities.   |  | Ongoing |  |



| SPA AND<br>FITNESS |                       |                              |  |   |         |  |
|--------------------|-----------------------|------------------------------|--|---|---------|--|
| 14                 | Equipment             | Spa and<br>Fitness<br>Centre | Increase<br>sanitization of<br>equipment,<br>lounge areas, and<br>treatment<br>facilities            | Designate notouch return bins available for guests to deposit towels without staff handling them. | Ongoing |  |
| 15                 | Hand<br>Washing       | Staff<br>Members             | Increased hand washing and hand sanitization stations are located throughout fitness center and spa. |   | Ongoing |  |
| 16                 | Rental<br>Gear        | Spa and<br>Fitness<br>Centre | Increased sanitization of rental gear, hair dryers, etc.   | Single use options should be encouraged.  | Ongoing |  |
| 17                 | Lockers<br>and Keys   | Spa and<br>Fitness<br>Centre | Lockers and keys<br>should be<br>sanitised<br>frequently.  |   | Ongoing |  |
| 18                 | Fitness<br>Activities | Spa and<br>Fitness<br>Centre | Promote outdoor or in-room fitness alternatives.   |   | Ongoing |  |
|                    | **NOTE** Please       |                              |  |   |         |  |
| RESTAURANT         | refer to              | Hotel                        |  |   |         |  |
| AND BARS**         | Restaura              | nts/Bar                      |  |   |         |  |
|                    | Sanitization          | Guidance                     |  |   |         |  |