



Ref: ACCOUNT_NUMBER

Date:

RESORT
NAME COMPANY
PO BOX
POSTAL_CODE
ADDRESS_1
ADDRESS_2
COUNTRY

Dear SALUTATION,

RE: UNPAID ACCOMMODATION TAX

The accommodation tax is due and payable to the Collector of Taxes twenty-eight days after the end of the month in which the accommodation and services were provided.

According to the Department of Tourism records, your accommodation tax was paid late and is subject to a 20 percent surcharge under Section 8 of the Tourist Accommodation (Taxation) (1996 Revision). Details of Surcharge(s) are as follows.

Period	Date Received	Currency	Amount Tax	Surcharge
PERIOD	DATE	CURRENCY	0.00	0.00

Total Surcharge Due CI\$ **\$0.00**

(If paying by US cheque convert at .82, for US cash at .80.)

The sum of CI\$ 0.00 should be remitted to the Cayman Islands Government immediately.

For queries regarding the above, please contact

Yours faithfully,

Revenue and Compliance Accountant