



Ref: ACCOUNT_NUMBER

Date:

RESORT
NAME COMPANY
PO BOX
POSTAL_CODE
ADDRESS_1
ADDRESS_2
COUNTRY

Dear SALUTATION,

RE: UNPAID ACCOMMODATION TAX

Further to my letter dated **DATE_SENT** you have not submitted a nil return or paid tourist accommodation tax for the month of **PERIOD**.

I have assessed tax of **CI\$0.00** for the period, which includes a 20 percent surcharge for late payment. You are also liable to pay interest at the prescribed rate in accordance with Section 9 of the Tourist Accommodation (Taxation) Law (1996 Revision).

Please remit the full amount of the assessed tax within 14 days from the date of this letter. If you fail to do so, the Treasury Debt Collector will be instructed to take legal action to recover this debt.

For queries regarding the above, please contact

Yours faithfully,

Revenue and Compliance Accountant